



**City Council
Pre-Agenda/Regular Meeting Agenda
Minutes
May 14, 2018 @ 6:00 pm
Trinity City Hall Annex**

Members Present: Mayor, Jesse Hill; **Council members:** Gene Byerly, Jack Carico, Tommy Johnson, Steve Lawing, and Don Payne.

Others Present: City Manager, Debbie Hinson; City Attorney, Bob Wilhoitt; Planning Director, Marc Allred; Finance Officer, Lisa Beam; City Clerk, Annette deRuyter; Interim Public Works Supervisor, Jonathan Cranford; Randolph County Deputy Cox and other interested parties.

- **Call to Order; Welcome Guests and Visitors**

Mayor Hill called the Meeting to order at 6:01 pm and welcomed everyone.

- **Pledge of Allegiance and Invocation**

Mayor Hill led the Pledge of Allegiance and Council member Payne gave the Invocation.

- **Review, amend if needed, and approve Proposed Regular Meeting Agenda**

Mayor Hill called for changes or amendments to the agenda.

Council member Johnson motioned to amend the Agenda to add Item 4(A) under the Closed Session pursuant 143-318.11(a) (4). The motion was seconded by Council member Payne and approved unanimously with a vote of 5 ayes and 0 nays.

Manager Hinson asked to amend the Agenda to add Item 3(a). This is to allow the Guil-Rand Fire Department to present their Fire Inspection report.

A motion was made by Council member Payne to accept the amendments to the Agenda as presented. The motion was seconded by Council member Carico and approved with a vote of 5 ayes and 0 nays.

Regular Meeting Begins Here:

I. Public Comment Period

Mayor Hill opened the Public Comment and asked anyone who had signed in and wished to speak during Public Comment to please come forth.

Martha Stunda- 5661 Meadowbrook Drive, Mrs. Stunda discussed the Community Park on the corner of Meadowbrook Road and Highway 62. She reiterated she had put in hours of labor along with other members of the community to make it look like it does now. However, I am asking the Council to consider allowing the City of Trinity to take over the mowing and weed eating at the Community Park.

Mayor Hill advised Mrs. Stunda the Council would take a look at it.

II. Consideration of Consent Agenda: These items are considered routine, non-controversial and are considered and approved by motion, second, and vote.

1. Approval of the Minutes for the April 9, 2018, City Council Meeting Minutes.

Mayor Hill opened this Item and called for approval, changes, or denial.

A motion was made by Council member Payne to approve the minutes as presented. The motion was seconded by Council member Lawing and approved with a vote of 5 ayes and 0 nays.

III. Old Business

2. Chuck Grubb Subdivision (tabled from April 09, 2018 City Council Meeting)

Mayor Hill called for a motion to remove from table before proceeding.

A motion was made by Council member Payne to remove this Item included at the April 9, 2018 meeting from the table. The motion was seconded by Council member Johnson and approved with a vote of 5 ayes and 0 nays.

Mr. Grubb informed Council that a new sketch plan had been presented. It was my understanding that the easement connecting my property to Colonial Country Club was the only issue with Council approving my subdivision. After the last meeting in April as I said a new site plans has been submitted. As you can see in the sketch (Attachment 1) the connection at the easement has been removed.

Council member Payne discussed Council cannot make a decision concerning DOT or private easements, but we will follow City of Trinity Ordinances.

A motion was made by Council member Payne to approve the Chuck Grubb Subdivision. The motion was seconded by Council member Carico and approved with a vote of 4 ayes and 1 nay. Council member Lawing was opposed.

IV. New Business

3. Utility Preliminary Engineering Agreement (Finch Farm Road Widening)

Mayor Hill opened this Item and called on Randy McNeill from Davis, Martin Powell for presentation.

Mr. McNeill addressed Council stating he was acting as a stand in for Department of Transportation.

Mr. McNeill discussed the Utility Preliminary Engineering Agreement to assist the City of Trinity with the necessary sewer system location analysis, and relocation design assistance that will be associated with the widening of Finch Farm Road. Construction and Engineering costs will be reimbursed by the Department of Transportation to the City of Trinity.

Mr. McNeill informed Council the City has 13,000 feet of utilities located on Finch Farm Road Right-of Way.

Davis Martin Powell will also be assisting Davidson Water with the relocation of their water lines along the roadway.

Any upgrades to the size of the lines during the relocation will be an expense the City of Trinity will incur during the construction phase.

A motion was made by Council member Byerly to approve the Preliminary Engineering Agreement as provided. The motion was seconded by Council member Lawing and approved unanimously with a vote of 5 ayes and 0 nays.

3(a) Amended Agenda to add Fire Inspections Report

Mayor Hill opened this Item and called on Assistant Fire Chief Causey for presentation.

Mr. Causey presented the Fire Inspection report for 2018. He shared with Council that 179 businesses and buildings have been inspected in Trinity city limits. In the year 2017 they completed 174 inspections. The Fire Department has completed 225 inspection activities. School inspections are performed twice a year, per code. There are four school inspections at this time; which amount to eight inspections per year; Trinity High, Braxton Craven, Trinity Elementary and Hopewell Elementary.

He introduced Mr. Nick Hill the new Fire Inspector.

4. Closed Session pursuant to NCGS 143-318.11 (a) (5) (i)

Mayor Hill opened this Item and called for a motion to enter into Closed Session.

A motion was made by Council member Byerly to go to Closed Session at 6:39 pm. The motion was seconded by Council member Johnson and approved unanimously with a vote of 5 ayes and 0 nays.

After returning from Closed Session to the Regular Meeting room, a motion was made by Council member Byerly to go to back to Open Session at 7:15 pm. The motion was seconded by Council member Payne and approved unanimously with a vote of 5 ayes and 0 nays.

Mayor Hill opened the regular Meeting back into session at 7:15 pm.

Mayor Hill advised those present that Council took action during Closed Session approving a pay increase for the Manager Hinson.

Council member Payne made a motion to approve the pay increase 7% for City Manager Hinson. The motion was seconded by Council member Byerly and approved unanimously with a vote of 5 ayes and 0 nays.

V. Code Enforcement Report and Permits Report

Mayor Hill opened this Item and called on Planning Director Allred for discussion.

Code Enforcement: Mr. Allred reported that 8 cases were open and 7 cases has been closed.

Permits: For the month of April, 6 new home permits were issued.

VI. Business from City Manager and Staff

City Manager Hinson thanked Council for the pay increase and expressed her appreciation for their consideration.

VII. Business from Mayor and Council

None

VIII. Adjournment

With no other business to discuss, *a motion was made by Council member Payne to adjourn the May 14, 2018 meeting at 7:25pm. The motion was seconded by Council member Johnson and approved unanimously with a vote of 5 ayes and 0 nays.*